GLENDALE UNIVERSITY
COLLEGE OF LAW

818.247.0770
admissions@glendalelaw.edu
220 North Glendale Avenue | Glendale, Ca 91206

Transcript Request Form

Please complete one form for each transcript request unless all transcripts are being sent to the same address.
Transcripts can be picked up at the GUCL Business Office or sent via standard U.S. mail.
GUCL accepts payment for transcripts by cash or check only.

Mail your signed request and payment to:
Glendale University College of Law
220 North Glendale Avenue, Glendale CA 91206

◯ Regular Service -- $20 per copy (5 business days) ◯ Express Service -- $40 per copy (24 business hours)

Mr. ◯ Ms. ◯ Name: _____
FIRST MIDDLE LAST

Previous Names Used: _____

Address: _____
STREET CITY STATE ZIP

Day Phone: _____ Evening Phone: _____

Mobile: _____ Email: _____

_____
SOC. SEC. NO. BIRTHDATE (OPTIONAL)

Graduated: ◯ YES ◯ NO Graduation Date: _____

Currently Enrolled: ◯ YES ◯ NO If no, when did you last attend? _____

Please send an official transcript of my academic record to:

Name: _____
NAME OF INDIVIDUAL/INSTITUTION/ COMPANY

Address: _____
STREET CITY STATE ZIP

Signature: _____

1. Transcripts are not issued unless all outstanding obligations to Glendale University College of Law are cleared.
2. Only Glendale University College of Law transcripts will be issued. Transcripts from other schools must be ordered from original sources.
3. In accordance with the Federal Educational Rights and Privacy Act of 1974, student-written authorization is required to release any information.

For Office Use Only

Amount Paid for Transcript(s): _____ Form of Payment: ◯ Cash ◯ Check

Account clear? ◯ Yes ◯ No Approved By: _____

Date Approved: _____ Date Transcript Sent: _____ Sent By: _____